



Government of Georgia

**Statute of the Office of the State Minister of Georgia
for Reintegration**

8 February, 2008

Resolution of the Georgian Government

N23 February 8, 2008 Tbilisi

On Establishing the Office of the State Minister of Georgia for Reintegration and Approving its Statute

According to Article 11 of the Georgian State Law “On the Structure, Authorization and Rule of Activities” and the Presidential Decree N33 issued on January 24, 2008:

1. The Office of the State Minister of Georgia for Reintegration is established and the enclosed statute of the office and the list of staff is approved.
2. The staff of the State Minister of Georgia for Reintegration is to be limited to 30 people (28.04. 2011; N 194).
3. The Ministry of Finance of Georgia (N. Gilauri) is to prepare amendments to the Georgian State Law on “ Georgia State Budget 2008” to allocate finances for the activities of the Office of the State Minister of Georgia for Reintegration.
4. The resolution comes into effect with its publishing.

The Prime Minister

Vladimer Gurgenzidze

Approved by resolution N23 of the Georgian
Government issued on February 8, 2008

Statute of the Office of the State Minister of Georgia for Reintegration

Article 1. General statutes

1. The Office of the State Minister of Georgia for Reintegration (hereafter “the Office”) is established in accordance with Article 11 of the Georgian State Law “On the Structure, Authorization and Rule of Activities”.
2. The scope of activities of the Office includes: (24. 07. 2009; N129)
 - a. contribution to restoration of the territorial integrity of Georgia: reintegration of local inhabitants of the Autonomous Republic of Abkhazia and the former South Ossetia Autonomous Region into the unified state of Georgia;
 - b. contribution to the dignified return of every forcibly displaced person—IDPs and refugees and their descendants—and their reintegration, and assistance with protection of their rights;
 - c. contribution to civil reintegration of national/ethnic minorities residing in Georgia; management of wide-scale integration processes;
 - d. implementation of the functions of the Office of the State Minister within the limits of its competence through appropriate representatives in regions compactly settled with national/ethnic minorities;
 - e. interdepartmental cooperation with the Government of the Autonomous Republic of Abkhazia, the Provisional Administration of the former South Ossetian Autonomous

- Region and authorized state representatives – governors and local self-government bodies;
- f. assistance to, and coordination of, projects to be implemented in humanitarian, social-economic and confidence-building spheres in the occupied territories defined by the Georgian State Law “On Occupied Territories,” carried out by international organizations and non-governmental organizations operating under the former, as well as by non-commercial legal entities established in accordance with Georgian legislation and by other local initiative groups;
 - g. elaboration of proposals on Georgian policy and strategy towards the occupied territories and their residents, as defined by the Georgian State Law “On Occupied Territories”;
3. In its activities the Office is guided by the Georgian Constitution, Georgian laws, legislative acts of the President of Georgia and Government of Georgia, statements of the Prime Minister of Georgia and the State Minister, and this statute;
 4. The structure of the Office and its list of the staff are defined by the Georgian Government as presented by the State Minister \;
 5. The Office has an account in the state treasury, a budget, and a stamp with the state heraldic emblem;
 6. The State Minister manages funds assigned for the operation of the Office;
 7. The Office is located at No.7, Ingorokva street, Tbilisi (5. 11. 2008; N 216)

Article 2. Functions and goals of the Office (3. 06. 2008; N 130)

Functions and goals of the Office within the limits of its competence are:

- h. elaborating and suggesting initiative proposals and formats for peacekeeping in the Autonomous Republic of Abkhazia and the former South Ossetia Autonomous Region, managing the peace-keeping process and participating in it;
- i. safe, unconditional and dignified return of forcefully displaced persons from the Autonomous Republic of Abkhazia and the former South Ossetia Autonomous Region, IDPs and refugees and their descendants; elaborating institutional mechanisms for the protection of their rights and contributing to their implementation; (5.11. 2008; N216)
- j. facilitating and coordinating social-economic activities on the territory of Georgia aimed at reintegration and civil integration;
- k. elaborating, coordinating and implementing the civil-integration policy of the government; implementing interagency, local and regional cooperation; facilitation of initiatives on civil integration of national/ethnic minorities and contributing to their implementation; supervising and implementing elaborated programs;
- l. elaborating and presenting to the Government of Georgia issues related to reintegration and civil integration as well as recommendations, policy and strategy related to the Autonomous Republic of Abkhazia and the former South Ossetia Autonomous Region;
- m. informing the public on activities of the Office of the State Minister;

- n. negotiating and conducting consultations with international organizations, foreign governments and non-governmental organizations in order to achieve goals of the Office;
- o. coordinating relevant activities of the state structures of Georgia contributing to reintegration and civil-integration;
- p. providing for, and participating in, all negotiations related to the Autonomous Republic of Abkhazia and the former South Ossetia Autonomous Region;
- q. organizing and managing activities of high-level and expert-level interagency commissions on issues related to the Autonomous Republic of Abkhazia and the former South Ossetia Autonomous Region;
- r. organizing special funds related to reintegration and civil-integration, on the basis of the legally established rule, initiation and coordination of proper programs and supervision of their implementation;
- s. advancing consideration of humanitarian, social-economic and confidence-building projects to be implemented in the occupied territories, as defined by the Law of Georgia "On Occupied Territories," by international organizations and non-governmental organizations operating under their aegis as well as by non-commercial legal entities established on the basis of Georgian legislation, and other local initiative groups, with the aim of contributing to the projects' implementation and coordination; communicating and closely cooperating with these organizations and initiative groups; (14.04.2009; N75)
- t. gathering and analyzing information to inform Georgia's state policy and strategy towards the occupied territories as defined by the Law of Georgia "On Occupied Territories" and the population resident there. (24.07.2009; N129)

Article 3. Structure and staff of the Office (5.01.2010; N10)

1. Structural units and subdivisions of the Office are:
 - a. Department of Relations with International Organizations and Legal Provision, whose subdivisions are:
 - a.a) Division of Political Analysis and Public Relations;
 - a.b) Division of Relations with International Organizations and Project Management;
 - b. Department of Issues and Civil Integration of the Autonomous Republic of Abkhazia and the former South Ossetia Autonomous Region; whose subdivisions are:
 - b.a) Division of Issues of the Autonomous Republic of Abkhazia and the former South Ossetia Autonomous Region;
 - b.b) Division of Civil Integration;
 - c. Administrative Department. (28.04.2011; N194)
2. In accordance with this statute and the list of staff, the following positions are established in the Office:
 - a. State Minister of Georgia;
 - b. First Deputy State Minister of Georgia;
 - c. Executive Assistant to the State Minister of Georgia;
 - d. Assistant to the State Minister of Georgia;
 - e. Assistant to the Deputy State Minister of Georgia;

- f. Head of Department;
- g. Head of Division;
- h. Chief counselor;
- i. Counselor;
- j. Chief Accountant
- k. Administrator of Information Technologies;
- l. Representative of the State Minister of Georgia in the regions compactly settled by national/ethnic minorities; (28.04.2011; N194)
- m. Manager (28.04.2011; N194)

Article 4. Management of the Office

- 1. General leadership of the Office is conducted by the State Minister.
- 2. Current activities of the Office are led by the First Deputy State Minister, who is appointed to the position and dismissed by the State Minister. (5.01.2010; N10)
- 3. First Deputy State Minister: (5.01.2010; N10)
 - a. acts according to the instructions of the State Minister, leads and coordinates activities of the Office;
 - b. represents the State Minister in government structures, meetings and forums, and acts in the State Minister's behalf during his/her absence (leave, business trip or other reasons);
 - c. recommends candidates for staff positions to the State Minister, and makes suggestions on their functional duties.
- 4. Cancelled (14.04.2009; N75)
- 5. Cancelled (14.04.2009; N75)

Article 5. Staff of the Office (14.04.2009; N75)

- 1. Members of the staff are public employees who carry out functions entrusted to them by this statute and by incumbent legislation.
- 2. Cancelled (5.01.2010; N10)

Article 6. Making changes and additions to the statute of the Office

Changes and additions are carried out in the statute according to resolutions of the Government of Georgia.

List of staff of the Georgian State Minister for Reintegration Office (28.04.2011; N194)

Structure and position	Number
State Minister of Georgia	1
First Deputy State Minister of Georgia	1
Assistant to the State Minister of Georgia	1
Representative of the State Minister of Georgia in the regions compactly settled by national/ethnic minorities	2
Head of the Department	3
Head of the Division	4
Chief Counselor	11
Counselor	2
Executive Assistant to the State Minister of Georgia	1
Assistant to the First Deputy State Minister of Georgia	1
Chief Accountant	1
Administrator of Information Technologies	1
Manager	1
Total	30